



***CITY/COUNTY MANAGERS TECHNICAL ADVISORY COMMITTEE***

**THURSDAY, June 2, 2016**

**\*\*\*\*10:00-11:00 A.M.\*\*\*\***

**LOCATION:**

***SANBAG  
Board Room - First Floor Lobby  
1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA 92410***

**Introductions**

**Council of Governments**

**1. Community Choice Aggregation – Duane Baker, SANBAG and Gary Saleba, EES Consulting**

San Bernardino Associated Governments (SANBAG), Western Riverside Council of Governments (WRCOG) and Coachella Valley Association of Governments (CVAG) have started a joint feasibility study to see if our residents and businesses could save money on electricity if we purchased the power directly, rather than through Southern California Edison (SCE). EES Consulting (EES) is part of the team conducting the study and will provide information and answer questions on Community Choice Aggregation (CCA) in general and the feasibility study.

**2. Sheriff’s Department Communication – Ray Casey, Yucaipa**

Membership of Ad-Hoc Committee for on-going communications with the Sheriff’s Department.

**3. PACE Consumer Protection Guidelines – Duane Baker, SANBAG**

San Bernardino Associated Governments (SANBAG) has adopted Consumer Protection Guidelines for Property Assessed Clean Energy (PACE) programs. As more PACE providers enter the market and begin to contact cities, these guidelines can be used to help evaluate the provider.

**4. Regulations on the Sale of Butane – Duane Baker, SANBAG**

The City of Ontario has recently passed an ordinance regulating the sale of butane in quantities over 1,200 ml. because it is used in the manufacture of “butane hash oil” and poses a risk of fire and explosion. Ordinances like this are more effective when they cover a wide area and not just an individual city. Ontario’s ordinance is presented as a possible model for other cities in our region to adopt.

**Legislative Matters**

5. League of California Cities Update – Laura Morales, League of California Cities

**City/County Manager Issues**

6. ICMA Range Rider Update – A.J. Wilson, ICMA

**Public Comments**

Comments from the general public

**Adjournment**

Our next scheduled meeting date is Thursday, **July 7, 2016**

## Meeting Procedures and Rules of Conduct

**Meeting Procedures** - The Ralph M. Brown Act is the state law which guarantees the public's right to attend and participate in meetings of local legislative bodies. These rules have been adopted by the Board of Directors in accordance with the Brown Act, Government Code 54950 et seq., and shall apply at all meetings of the Board of Directors and Policy Committees.

**Accessibility** - The SANBAG meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Clerk of the Board at least three (3) business days prior to the Board meeting. The Clerk's telephone number is (909) 884-8276 and office is located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino, CA.

**Agendas** – All agendas are posted at 1170 W. 3<sup>rd</sup> Street, 1st Floor, San Bernardino at least 72 hours in advance of the meeting. Staff reports related to agenda items may be reviewed at the SANBAG offices located at 1170 W. 3<sup>rd</sup> Street, 2<sup>nd</sup> Floor, San Bernardino and our website: [www.sanbag.ca.gov](http://www.sanbag.ca.gov).

**Agenda Actions** – Items listed on both the “Consent Calendar” and “Discussion” contain recommended actions. The Board of Directors will generally consider items in the order listed on the agenda. However, items may be considered in any order. New agenda items can be added and action taken by two-thirds vote of the Board of Directors or unanimous vote of members present as provided in the Ralph M. Brown Act Government Code Sec. 54954.2(b).

**Closed Session Agenda Items** – Consideration of closed session items excludes members of the public. These items include issues related to personnel, pending litigation, labor negotiations and real estate negotiations. Prior to each closed session, the Chair will announce the subject matter of the closed session. If action is taken in closed session, the Chair may report the action to the public at the conclusion of the closed session.

**Public Testimony on an Item** – Members of the public are afforded an opportunity to speak on any listed item. Individuals wishing to address the Board of Directors or Policy Committee Members should complete a “Request to Speak” form, provided at the rear of the meeting room, and present it to the Clerk prior to the Board's consideration of the item. A "Request to Speak" form must be completed for each item an individual wishes to speak on. When recognized by the Chair, speakers should be prepared to step forward and announce their name and address for the record. In the interest of facilitating the business of the Board, speakers are limited to three (3) minutes on each item. Additionally, a twelve (12) minute limitation is established for the total amount of time any one individual may address the Board at any one meeting. The Chair or a majority of the Board may establish a different time limit as appropriate, and parties to agenda items shall not be subject to the time limitations. Members of the public requesting information be distributed to the Board of Directors must provide 40 copies of such information in advance of the meeting, except for noticed public hearings. Information provided as public testimony is not read into the record by the Clerk.

The Consent Calendar is considered a single item, thus the three (3) minute rule applies. Consent Calendar items can be pulled at Board member request and will be brought up individually at the specified time in the agenda allowing further public comment on those items.

**Agenda Times** – The Board is concerned that discussion take place in a timely and efficient manner. Agendas may be prepared with estimated times for categorical areas and certain topics to be discussed. These times may vary according to the length of presentation and amount of resulting discussion on agenda items.

**Public Comment** – At the end of the agenda, an opportunity is also provided for members of the public to speak on any subject within the Board’s authority. Matters raised under “Public Comment” may not be acted upon at that meeting. “Public Testimony on any Item” still applies.

**Disruptive or Prohibited Conduct** – If any meeting of the Board is willfully disrupted by a person or by a group of persons so as to render the orderly conduct of the meeting impossible, the Chair may recess the meeting or order the person, group or groups of person willfully disrupting the meeting to leave the meeting or to be removed from the meeting. Disruptive or prohibited conduct includes without limitation addressing the Board without first being recognized, not addressing the subject before the Board, repetitiously addressing the same subject, failing to relinquish the podium when requested to do so, bringing into the meeting any type of object that could be used as a weapon, including without limitation sticks affixed to signs, or otherwise preventing the Board from conducting its meeting in an orderly manner. Your cooperation is appreciated!